

Easy Read Position Description:

Food and Beverage Attendant for Carina Leagues Club

Job Title: Food and Beverage Attendant

Reports to: The Duty Manager, Carina Leagues Club

Location: Carina

Job Type: Casual

This position description is written in Easy Read.

A position description tells you about:

- the kind of work you will do
- who can apply



You can ask someone for help if you need it.

Or you can contact the Down Syndrome QLD Support Services Team on 07 3356 6655 or email support@downsyndromeqld.org.au if you need help.



What is the job?



The **Food and Beverage Attendant** works in the kitchen and food service area. They wash dishes and keep other items clean.



Work hours and days can be worked out with the employer.

What will I do?

As a **Food and Beverage Attendant** your job is to help keep the kitchen and items clean.

Things you will do at work are:

- Make sure all cutlery and dishes are washed and put away.
- Keep the kitchen and front areas clean.





- Wash kitchen tools using the dishwasher or sometimes by hand.
- Put clean items back in the right places.
- Help out with other tasks as needed

You will be given support to do these tasks.

What you need in this job



What You Need

- **Completed Year 10** (or similar)
- **Good communication skills** (speaking and listening skills)
- **Can follow rules and instructions** (to stay safe in the kitchen)

Pay and benefits of the job



You will be paid as a casual worker. You will be paid the Registered and Licensed Clubs Award.

When you work with Carina Leagues Club, you also get:

- **To work with a friendly team**
You'll work with some great people.





- **Job tools**

We can give you the tools to help you succeed. This can be things like visual schedules and training.



- **Meaningful work**

Your job will help make Carina Leagues Club a success.



- **Growth and development**

We will give you training. We will help you learn new tasks.



Your Health and Wellbeing



You need to tell Carina Leagues Club about any medical conditions or injuries you have.

Please write them here:





Do you have any medical issues that might get worse by doing this job?

Please tick:

Yes

No



If **yes**, please share details:



Agreement:

This position description explains the main tasks of the job. Other tasks may come up, and the duties can change if needed.

If you have any questions about anything in this document, you can contact:

Name: _____

Signature: _____

Date: _____